

# Accelerate (XLR8) Teacher Assistant Job Details

# Access AfterSchool Mission, Vision, & Philosophy

MISSION: Access AfterSchool enriches the lives of youth, supports working families, and builds healthy communities by providing high quality afterschool and summer programs.

VISION: Access AfterSchool is committed to facilitating connections among youth, their peers, families, mentors, and community. Youth feel a sense of belonging, are socially and emotionally supported, are empowered to explore their interests, and are inspired for the future.

PHILOSOPHY: Access AfterSchool's philosophy is that youth thrive when offered experiences that spark passion, encourage movement, and inspire creativity. These experiences assist youth in developing skills that encourage personal growth, community connection, academic success, and an appreciation for arts, culture, and healthy living.

# **Description:**

A Teacher Assistant (TA) may help provide academics, enrichment or both. This seasonal employee is expected to commit to a semester or the whole year (1-4 days weekly), but can be negotiated if appropriate. Each program day requires 1.5 hours after school at a rate of \$18 an hour. Program hours and commitment period may be shortened if agreed upon between the TA and program manager beforehand. *Any additional time must be approved by supervisor (Site Liaison). When leading courses, TA's should have additional adults present and will yield to their instruction. Teacher Assistants report to Site Liaisons, Instructors, Site Managers, Site Directors, Program Directors, and the Executive Director.* 

# **Expectations:**

- Be to the requested location at the specific time
- Provide relief to instructors via shared responsibility
  - Smaller Tasks
    - Classroom wide
    - Program wide
- Provide timely communication to Site Liaison
  - Two weeks notice for planned absences

# **Duties:**

- Model appropriate and professional behavior
- Check in and out with Site Liaison
- Work with instructor to determine how to share responsibilities
  - Lead small groups
  - Manage small behaviors
  - Make copies
- Offer help in areas of passion and expertise when appropriate